**College of Behavioral and Social Sciences**  
2148 Tydings Hall, College Park, MD  20742  
P: 301.405.1697  
F: 301.314.4087  
B: www.bsosundergrad.blogspot.com  
W: www.bsos.umd.edu

Audit Worksheet

Name:  UID:

Instructions: Complete each task in the order listed, and check each box once the task is completed. Bring this worksheet and your Degree Navigator report with you to each advising appointment.

- **Meet with a Department advisor.** Department may require that you complete a review on your own before your meeting with the advisor.

Review your Degree Navigator Report. Please use the back if you need more room to write.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Complete</th>
<th>Still Needed</th>
<th>Notes/List Remaining Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Requirements</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supporting Sequence (may not apply)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skills (may not apply)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gen Ed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fundamental Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distributive Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diversity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Writing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Studies or I-Series (whichever applies)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Remaining Credits</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Meet with a BSOS College advisor.** Schedule an appointment with BSOS Advising by calling 301-405-1697 or visiting 2148 Tydings Hall. Audits are not done on walk-ins.

Remember these important policies as you progress toward completing your degree:

- **Repeating a “D” or higher** - If you repeat a “D” or higher, you do not earn additional credit.
- **Credit shortage** - No student may graduate with fewer than 120 credits, even if all requirements have been completed.
- **Minimum grades** - Be sure you know the minimum grades required in your major.
- **Audit Review** - You may wish to have your audit reviewed in your final semester.
- **Apply to Graduate** - Remember to apply for graduation when registering for your final semester.

Student Signature:  
Date:  

FOR OFFICE USE ONLY

Department Signature and Stamp:  
Date:  

- Departmental requirements accurate in Degree Navigator; departmental exceptions posted as necessary.
- Request for additional exceptions noted in Degree Navigator.

College Signature and Stamp:  
Date:  

- College requirements accurate in Degree Navigator; CORE/policy exceptions posted as necessary.
- Request for additional exceptions noted in Degree Navigator.

- Major declared prior to last 15 credits  
- Max 12 pass-fail credits have been earned  
- 15 of final 30 credits are upper-level  
- Internship (386) rules have been satisfied  
- Cumulative GPA 2.0  
- Transfer course evaluations are accurate  
- Credit duplications have been removed  
- Non-applicable courses re-evaluated  
- Final 30 credits at UMCP  
- 30 of the final 60 credits at UMCP  

Cumulative Credits: _____  
Currently registered credits in SIS (not including repeated credits): _____  
Remaining Credits to reach 120 credits: _____  

Additional Notes:  
Update APU.  
Type: AA  
Eff Term: ___ (Current Sem)  
Dec Cd: C  
Review Credits: ___ (Cum Cr)